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**Contribution towards an Educational Psychologist Assessment**

**If you have been recommended an Educational Psychologist Assessment by a Disability Adviser, you may be eligible to claim the cost of the student contribution for the assessment. Please note this dependent on your income. Students studying at any level and all home, EU or International students can apply. You should apply either ahead of making the payment for the assessment or within 28 days of paying for the assessment.**

**Please include the following with your application:**

* **The email from Disability Services inviting you to pay for the assessment or confirmation from the online store that you have paid the contribution.**
* **One month’s bank statements.**

**Name:**

**Student Number:**

**Course:**

**Disability Adviser:**

**Please tell us about any additional information you think may be relevant to your claim:**

|  |  |
| --- | --- |
|  | **Internal use Supplier No:** |

**BACS Details requests**

The University pays its’ suppliers by BACS (Bankers Automated Clearing System). Payments will be sent direct to your nominated bank or building society account and a detailed remittance advice will be sent to you by e-mail prior to the payment date.

**Please note we no longer issue cheque payments**.

To enable us to make payment via this method, we need you to complete the following basic bank account information so that we know where payments should be sent:

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| 1. Your student number on your enrolment card: |
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| 2. Your full name, course, department and school |  | 1. Name & full postal address of your Bank Building Society branch |
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| 4. Branch Sort Code (from the top right hand corner of  your cheque) | | | | | | | |  | 5. Bank or Building Society account number | | | | | | | |
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| 6. Building Society role number (if applicable) |  | 7. Bank Account Name |
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| 8. E-mail address for the remittance to be sent |  |  |
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| Your Signature |  | Print Your Name |  |

DR 15/09/2023