

JobShop Terms and Conditions

The JobShop is the University of Huddersfield's vacancy website. We act as a facilitator to promote opportunities and advertise job vacancies to our students and graduates on behalf of employers. This is a free service.

Please note, the JobShop will not advertise part-time jobs that require more than 15 hours a week which is the recommended number of hours. Working in excess of this may affect your ability to study, your performance or potentially even your mental and physical health.

We aim to:

- Provide the widest range of opportunities to our students and graduates as possible.
- Support the business needs of our employer partners.
- Follow sector best practice.

We will not act as an employment agency on behalf of the employer or student/graduate and will not enter into any terms of business with the employer or terms & conditions of employment with the student/graduate; any contracts of employment are between the student /graduate and the employer.

If an employer finds that a student/graduate, recruited via the JobShop, does not fulfil reasonable expectations, bearing in mind the job specification provided, the vacancy can be re-advertised by the employer.

Advertising a vacancy does not constitute any implied endorsement of the vacancy or employer, its website, its sponsor, its products or its services, nor should any views expressed by that employer, partners or website, be taken to reflect the views of the University of Huddersfield.

We shall not be liable for any loss, damage or inconvenience suffered by students or graduates, arising from, or in any way connected with, the introduction by the JobShop to the employer.

Advertising Policy:

- Employers can upload vacancies directly onto the JobShop. The University checks that the text advertising the vacancy complies with equality legislation, National Minimum Wage and National Living Wage requirements.
- In advertising with us, employers agree that the advert does not contravene UK laws or regulatory requirements. For overseas opportunities, we are not responsible for checking that the vacancy complies with employment law in another jurisdiction and we rely on employers to ensure that opportunities meet relevant legal requirements and good practice.
- We advertise vacancies in good faith and expect employers to comply with our policy and relevant legal and regulatory requirements – as we do not thoroughly research all of the employers who choose to advertise their vacancies with us.

- The job advertisements are drafted by the company and may be advertised elsewhere.
- They are provided on an 'as is' basis and the University's responsibility is limited to removing the adverts which are manifestly untrue or have expired.
- When you apply for a job, you will be applying directly to the employer or company itself.
- We are not liable or responsible for protecting employer's legal liability as the authors of the advert and act only as the publishers of the advert. From time to time, for example, positions may already have been filled or other discrepancies may occur, for which, we do not accept liability or responsibility.
- The employers who advertise vacancies with the JobShop are independent from and not controlled by the University, consequently the University cannot accept liability or responsibility for employers or their staff's actions. If you have any concerns with your employment, these should be raised directly with your employer.
- It is your responsibility to always do your research on the company and role before applying for any post.
- For overseas positions we recommend that you check the Department of Foreign Affairs website (<https://www.dfa.ie/travel/travel-advice/> and <https://www.gov.uk/foreign-travel-advice>) and consider whether there are any hidden/extra fees or costs.