Disability Services
A Guide to the Service
What do we do?

We work with students who have long-term conditions which have a significant impact on their day to day life, including mobility and physical difficulties, hearing impairments, visual impairments, mental health issues, Autistic Spectrum Condition, medical conditions such as diabetes or epilepsy and Specific Learning Difficulties such as dyslexia.

We offer:
• Same day and advanced booking appointments
• A dedicated Disability Adviser to work with you throughout your time with us
• Co-ordination of all your support requirements
• Co-ordination of your exam requirements
• Support workers, tuition and mentoring may be provided
• Guidance through the Disabled Students' Allowance (DSA) process.

What evidence is required?

You will need to provide evidence from your GP, medical practitioner, mental health practitioner or educational psychologist. The evidence needs to confirm your diagnosis, the length of time you have been or are likely to be affected by your disability and a description of the day to day impact of your disability. Students can disclose a disability at any time, from the application stage through to graduation. We encourage students to disclose as soon as possible.

Personal Learning Support Plans (PLSPs)

Once you have made contact with Disability Services and your support has been identified, your Disability Adviser will produce a Personal Learning Support Plan (PLSP). This document brings together all the recommendations to be put in place to ensure that your course is accessible to you. Your PLSP can be reviewed and amended at any time during your studies.
Disabled Students’ Allowance (DSA)

DSA is a non-means tested allowance that may cover costs you incur as a direct result of your disability. This may include the cost of:

- Specialist equipment
- Support workers (such as a dyslexia tutor or a study mentor)
- Travel allowance.

The fund is administered by the funding body responsible for your student finance. Unlike the student loan, you are not asked to pay back any funding you receive through DSA. Your Disability Adviser can assist you with the process of applying for DSA and progressing your application.

Learning Support Service

Disability Services operate an in-house Learning Support Service. When it has been identified that a student requires a support worker, we will make the appropriate arrangements. The support workers are there to ensure that you make the most of your studies. The range of support workers include: dyslexia tutors, study mentors, note takers, British Sign Language (BSL) interpreters, campus support, research assistants, exam support and library support.
Library Disability Support Adviser

The Library Disability Support Adviser can advise disabled students about the range of support and resources in Computing and Library Services and the adjustments that can be made. These will depend on your disability, but include:
• Assistance from an academic librarian and arrangements for assistance to retrieve books from shelves
• An individual or small group induction
• Extended borrowing time
• Arrangements for core reading texts to be made available in an alternative format (if available).

HudStudy

HudStudy provides software which can facilitate studying. This can be for reading, writing or use of a computer. Some of the software is described as ‘assistive’, and whilst it can be of particular use to students with disabilities, it can also be very helpful for all students and staff.

Academic Skills Tutors

Academic Skills Tutors are based in each academic school and their services are available to all students. Their remit is to assist students to develop the skills they need to succeed. They can help with research and prioritising referencing, presentations, time management, prioritising work, academic style writing, structuring work and exam revision. You can find out more online: students.hud.ac.uk/studyresources/academicskills

Contact us

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