

# Accessibility Statement for iTrent/MyHR

This system is provided by MHR. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 200% without the text spilling off the screen
- navigate most of the system using just a keyboard
- navigate most of the system using speech recognition software
- listen to most of the system using a screen reader

We've also made the system text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## How accessible this website is

We know some parts of this website are not fully accessible:

1. you cannot modify the line height or spacing of text

## Feedback and contact information

If you are unable to access any parts of the website please contact [myhr@hud.ac.uk](mailto:myhr@hud.ac.uk). We'll get back to you within 2 working days during normal office hours Monday-Friday.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact [myhr@hud.ac.uk](mailto:myhr@hud.ac.uk).

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

## Contacting us by phone or visiting us in person

Contact the MyHR team at [myhr@hud.ac.uk](mailto:myhr@hud.ac.uk) or visit the HR reception on level 6 of the Schwann Building.

## Technical information about this website's accessibility

The University of Huddersfield is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## Compliance Status

This system is fully compliant with the Web Content Accessibility Guidelines version 2.0AA standard.

## Non accessible content

The content listed below is non-accessible for the following reasons.

Non-compliance with the accessibility regulations

You cannot modify the line height or spacing of text. This fails WCAG 2.1 Success Criterion 1.4.12 (Text Spacing).

We'll aim to make all these elements fully accessible by December 2020, however this is dependent on the software provider (MHR) to make the changes. They are working with Nomensa for advice and guidance to maintain AA compliance and attain AAA compliance where possible.

## How we tested this website

This website was last tested in February 2020. The test was carried out by The University of Huddersfield.

We tested all of the pages within iTrent and MyHR - We used a combination of automated tools: [Accessibility Insights](#) and the [WAVE web accessibility evaluation tool](#).

We tested:

- The iTrent system at [itrent.hud.ac.uk](http://itrent.hud.ac.uk)
- The MyHR system at [myhr.hud.ac.uk](http://myhr.hud.ac.uk)

## What we're doing to improve accessibility

We will identify and review the non-compliance issues by December 2020.

This statement was prepared on 26<sup>th</sup> February 2020. It was last updated on 12<sup>th</sup> July 2021.