

W3C Web Content Accessibility Guidelines (WCAG) 2.1 Conformance Statement

Date of Report: September 17, 2020

Name of Product: OneDrive

Description of Product: OneDrive is the one place for everything in your work and personal life. It gives you free online storage for all your personal files so you can get to them from your Android device, computer (PC or Mac), and any other devices you use. With OneDrive, you also get storage for your work files so you can share and collaborate on them with other people at your work or school. The OneDrive app for Android lets you easily work with your personal and work files when you're on the go.

Platform: Android Product Build: 6.13

Accessibility website: Microsoft Accessibility

For assistance with this report, please email us.

WCAG 2.1 Conformance Requirements

Criteria
1. Conformance Level
2. Full pages
3. Complete processes
4. Only Accessibility-Supported Ways of Using Technologies
<u>5. Non-Interference</u>

Web Content Accessibility Guidelines (WCAG) 2.1

Principle 1: Perceivable

Information and user interface components must be presentable to users in ways they can perceive.

Guideline 1.1 Text Alternatives

Provide text alternatives for any non-text content so that it can be changed into other forms people need, such as large print, braille, speech, symbols or simpler language.

Criteria	Supporting Feature	Remarks and Explanations
1.1.1 Non-text Content: All non-text	Supported	
content that is presented to the user has a text alternative that serves the		
equivalent purpose, except in situations listed in <u>WCAG 2.1 1.1.1</u> .		

Guideline 1.2 Time-based Media

Provide alternatives for time-based media.

Criteria	Supporting Feature	Remarks and Explanations
1.2.1 Audio-only and Video-only	Not Applicable	
(Prerecorded): For prerecorded		
audio-only and prerecorded video-		
only media, the following are true,		
except when the audio or video is a		
media alternative for text and is clearly		
labeled as such:		
 Prerecorded Audio-only: An 		
alternative for time-based media is		
provided that presents equivalent		
information for prerecorded audio-		
only content.		
• <u>Prerecorded Video-only</u> : Either an		
alternative for time-based media or an		
audio track is provided that presents		
equivalent information for		
prerecorded video-only content.		
1.2.2 Captions (Prerecorded):	Not Applicable	
Captions are provided for all		
prerecorded audio content in		
synchronized media, except when the		
media is a media alternative for text		
and is clearly labeled as such.		
1.2.3 Audio Description or Media	Not Applicable	
Alternative (Prerecorded): An		
alternative for time-based media or		
audio description of the prerecorded		
video content is provided for		
synchronized media, except when the		
media is a media alternative for text		
and is clearly labeled as such.		
1.2.4 Captions (Live): Captions are	Not Applicable	
provided for all live audio content in		
synchronized media.	N . A . P . I .	
1.2.5 Audio Description	Not Applicable	
(Prerecorded): Audio description is		
provided for all prerecorded video		
content in synchronized media.		

Guideline 1.3 Adaptable

Create content that can be presented in different ways (for example simpler layout) without losing information or structure.

Criteria	Supporting Feature	Remarks and Explanations
1.3.1 Info and Relationships:	Supported with Exceptions	In grid view, screen reader is giving
Information, structure, and		wrong information about rows and
relationships conveyed through		columns.
presentation can be programmatically		
determined or are available in text.		
1.3.2 Meaningful Sequence: When	Supported	
the sequence in which content is		
presented affects its meaning, a correct		
reading sequence can be		
programmatically determined.		
1.3.3 Sensory Characteristics:	Supported	
Instructions provided for		
understanding and operating content		
do not rely solely on sensory		
characteristics of components such as		
shape, size, visual location, orientation,		
or sound.	Company and ad NAC the Foregraphic and	Confess Does to Constitute files
1.3.4 Orientation: Content does not	Supported With Exceptions	Surface Duo - In Span view, files
restrict its view and operation to a		pivot application does not support
single display orientation, such as portrait or landscape, unless a specific		properly in Landscape mode.
display orientation is essential.		
1.3.5 Identify Input Purpose: The	Not Evaluated	
purpose of each input field collecting	Not Evaluated	
information about the user can be		
programmatically determined when:		
• The input field serves a purpose		
identified in the Input Purposes for		
User Interface Components section;		
and		
The content is implemented using		
technologies with support for		
identifying the expected meaning for		
form input data.		

Guideline 1.4 Distinguishable

Make it easier for users to see and hear content including separating foreground from background.

Criteria	Supporting Feature	Remarks and Explanations
1.4.1 Use of Color: Color is not used	Supported	
as the only visual means of conveying		
information, indicating an action,		
prompting a response, or		
distinguishing a visual element.		

Criteria	Supporting Feature	Remarks and Explanations
1.4.2 Audio Control: If any audio on	Supported	
a Web page plays automatically for		
more than 3 seconds, either a		
mechanism is available to pause or		
stop the audio, or a mechanism is		
available to control audio volume		
independently from the overall system		
volume level.		
1.4.3 Contrast (Minimum): The	Supported	
visual presentation of text and images		
of text has a contrast ratio of at least		
4.5:1, except for the following:		
 Large Text: Large-scale text and 		
images of large-scale text have a		
contrast ratio of at least 3:1;		
• <u>Incidental:</u> Text or images of text		
that are part of an inactive user		
interface component, that are pure		
decoration, that are not visible to		
anyone, or that are part of a picture		
that contains significant other visual		
content, have no contrast		
requirement.		
• <u>Logotypes:</u> Text that is part of a logo		
or brand name has no minimum		
contrast requirement.		
1.4.4 Resize text: Except for captions	Supported With Exceptions	On Surface Duo - In single/dual
and images of text, text can be resized		screen canvas area text is not
without assistive technology up to 200		adapting resize setting
percent without loss of content or		
functionality.		
1.4.5 Images of Text: If the	Supported	
technologies being used can achieve		
the visual presentation, text is used to		
convey information rather than		
images of text except for the		
following:		
• <u>Customizable:</u> The image of text can		
be visually customized to the user's		
requirements;		
• <u>Essential:</u> A particular presentation		
of text is essential to the information		
being conveyed. 1.4.10 Reflow: Content can be	Supported	
	Supported	
presented without loss of information		
or functionality, and without requiring		
scrolling in two dimensions for:		

Criteria	Supporting Feature	Remarks and Explanations
Vertical scrolling content at a width	_	
equivalent to 320 CSS pixels;		
Horizontal scrolling content at a		
height equivalent to 256 CSS pixels;		
Except for parts of the content which		
require two-dimensional layout for		
usage or meaning.		
1.4.11 Non-Text Contrast: The visual	Supported With Exceptions	Android - Luminosity ratio of focus
presentation of the following have a		indicator on 'Take a photo' list
contrast ratio of at least 3:1 against		control is '1.181:1' which is less then
adjacent color(s):		3:1.
User Interface Components		Android - Luminosity ratio of focus
Visual information used to indicate		indicator on controls under
states and boundaries of user		Premium OneDrive Feature as '1 TB
interface components, except for		total(1000 GB)' is '1.181:1' which is
inactive components or where the		less then 3:1.
appearance of the component is		Android - Luminosity ratio of focus
determined by the user agent and not		indicator on 'Details' icon button is
modified by the author;		'1.181:1' which is less then 3:1.
Graphical Objects		
Parts of graphics required to		
understand the content, except when		
a particular presentation of graphics is		
essential to the information being		
conveyed.		
1.4.12 Text Spacing: In content	Supported	
implemented using markup languages		
that support the following text style		
properties, no loss of content or		
functionality occurs by setting all of		
the following and by changing no		
other style property:		
Line height (line spacing) to at least		
1.5 times the font size;		
Spacing following paragraphs to at		
least 2 times the font size;		
Letter spacing (tracking) to at least		
0.12 times the font size;		
Word spacing to at least 0.16 times		
the font size.		
1.4.13 Content on Hover or Focus:	Supported With Exceptions	Due to app complexity, we currently
Where receiving and then removing		do not support hoverability with all
pointer hover or keyboard focus		app tooltips. We are working on a
triggers additional content to become		solution for this. Tooltips are
visible and then hidden, the following		dismissible and can be reactivated
are true:		with the keyboard.
Dismissable		

Criteria	Supporting Feature	Remarks and Explanations
A mechanism is available to dismiss		
the additional content without moving		
pointer hover or keyboard focus,		
unless the additional content		
communicates an input error or does		
not obscure or replace other content;		
Hoverable		
If pointer hover can trigger the		
additional content, then the pointer		
can be moved over the additional		
content without the additional		
content disappearing;		
Persistent		
The additional content remains visible		
until the hover or focus trigger is		
removed, the user dismisses it, or its		
information is no longer valid.		

Principle 2: Operable

User interface components and navigation must be operable.

Guideline 2.1 Keyboard Accessible

Make all functionality available from a keyboard.

Criteria	Supporting Feature	Remarks and Explanations
2.1.1 Keyboard: All functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints.	Supported With Exceptions	Android device - 'Cancel' and 'Save' button are not actionable with keyboard on scan file 'Save as' window. Surface Duo - Header controls of the application does not get accessible via keyboard using 'Alt+Tab' key.
2.1.2 No Keyboard Trap: If keyboard focus can be moved to a component of the page using a keyboard interface, then focus can be moved away from that component using only a keyboard interface, and, if it requires more than unmodified arrow or tab keys or other standard exit methods, the user is advised of the method for moving focus away.	Supported	
2.1.4 Character Key Shortcuts: If a keyboard shortcut is implemented	Not Evaluated	

Criteria	Supporting Feature	Remarks and Explanations
in content using only letter		
(including upper- and lower-case		
letters), punctuation, number, or		
symbol characters, then at least one		
of the following is true:		
Turn off		
A mechanism is available to turn the		
shortcut off;		
Remap		
A mechanism is available to remap		
the shortcut to use one or more		
non-printable keyboard characters		
(e.g. Ctrl, Alt, etc).		
Active only on focus		
The keyboard shortcut for a user		
interface component is only active		
when that component has focus.		

Guideline 2.2 Enough TimeProvide users enough time to read and use content.

Criteria	Supporting Feature	Remarks and Explanations
2.2.1 Timing Adjustable: For each	Not Applicable	
time limit that is set by the content,		
at least one of the following is true:		
• <u>Turn off:</u> User is allowed to turn off		
time limit before encountering it; or		
 Adjust: The user is allowed to 		
adjust the time limit before		
encountering it over a wide range		
that is at least ten times the length		
of the default setting; or		
• Extend: The user is warned before		
time expires and given at least 20		
seconds to extend the time limit		
with a simple action (for example,		
"press the space bar"), and the user		
is allowed to extend the time limit at		
least ten times; or		
• <u>Real-time Exception:</u> The time limit		
is a required part of a real-time		
event (for example, an auction), and		
no alternative to the time limit is		
possible; or		
• <u>Essential Exception:</u> The time limit		
is essential and extending it would		
invalidate the activity; or		

Criteria	Supporting Feature	Remarks and Explanations
• <u>20 Hour Exception:</u> The time limit is		
longer than 20 hours.		
2.2.2 Pause, Stop, Hide: For	Supported	
moving, blinking, scrolling, or auto-		
updating information, all of the		
following are true:		
 Moving, blinking, scrolling: For any 		
moving, blinking or scrolling		
information that (1) starts		
automatically, (2) lasts more than		
five seconds, and (3) is presented in		
parallel with other content, there is a		
mechanism for the user to pause,		
stop, or hide it unless the		
movement, blinking, or scrolling is		
part of an activity where it is		
essential; and		
 <u>Auto-updating</u>: For any auto- 		
updating information that (1) starts		
automatically and (2) is presented in		
parallel with other content, there is a		
mechanism for the user to pause,		
stop, or hide it or to control the		
frequency of the update unless the		
auto-updating is part of an activity		
where it is essential.		

Guideline 2.3 Seizures

Do not design content in a way that is known to cause seizures.

Criteria	Supporting Feature	Remarks and Explanations
2.3.1 Three Flashes or Below	Not Applicable	
Threshold: Web pages do not		
contain anything that flashes more		
than three times in any one second		
period, or the flash is below the		
general flash and red flash		
thresholds.		

Guideline 2.4 Navigable

Provide ways to help users navigate, find content, and determine where they are.

Criteria	Supporting Feature	Remarks and Explanations
2.4.1 Bypass Blocks: A mechanism is	Supported	
available to bypass blocks of content		

Criteria	Supporting Feature	Remarks and Explanations
that are repeated on multiple Web		
pages.		
2.4.2 Page Titled: Web pages have	Supported	
titles that describe topic or purpose.		
2.4.3 Focus Order: If a Web page can be navigated sequentially and the navigation sequences affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability.	Supported With Exceptions	- Surface Duo - Navigating via 'Tab' key on the 'photos' screen focus order is not correct for all 'photos/videos' present Android - Keyboard focus is going twice on the expanded 'Share menu' list items under the 'Detail' pane Surface Duo - Navigating via 'Tab' key on the 'photos' screen focus order is not correct for all 'photos/videos' present Android - Keyboard focus is going to hidden control and read 'Edit Tag' button while navigate using Tab key Android - Focus is moving on Non Interactive text "Office 365 Personal subscript" using Tab key at "Add payment method" page.
2.4.4 Link Purpose (In Context): The	Supported	
purpose of each link can be determined from the link text alone or from the link text together with its programmatically determined link context, except where the purpose of the link would be ambiguous to users in general.		
2.4.5 Multiple Ways: More than one way is available to locate a Web page within a set of Web pages except where the Web Page is the result of, or a step in, a process.	Supported With Exceptions	Android - "Choose sort order" drop down list is not getting closed by pressing 'Escape key.
2.4.6 Headings and Labels:	Supported With Exceptions	Surface Duo and Android both -
Headings and labels describe topic or purpose.		Header title 'Go Premium' text is not defined in heading.
2.4.7 Focus Visible: Any keyboard	Supported With Exceptions	Android - Focus indicator is not
operable user interface has a mode of operation where the keyboard focus indicator is visible.		visible on Close 'x' and flash button Focus indicator is not visible on "Take photo" and "switch different camera" button.

Guideline 2.5 Input Modalities

Make it easier for users to operate functionality through various inputs beyond keyboard.

Criteria	Supporting Feature	Remarks and Explanations
2.5.1 Pointer Gestures: All	Not Evaluated	
functionality that uses multipoint or		
path-based gestures for operation		
can be operated with a single pointer		
without a path-based gesture, unless		
a multipoint or path-based gesture is		
essential.		
2.5.2 Pointer Cancellation: For	Not Evaluated	
functionality that can be operated		
using a single pointer, at least one of		
the following is true:		
No Down-Event		
The down-event of the pointer is not		
used to execute any part of the		
function;		
Abort or Undo		
Completion of the function is on the		
up-event, and a mechanism is		
available to abort the function before		
completion or to undo the function		
after completion;		
Up Reversal		
The up-event reverses any outcome		
of the preceding down-event;		
Essential		
Completing the function on the		
down-event is essential.		
2.5.3 Label in Name: For user	Supported	
interface components with labels that		
include text or images of text, the		
name contains the text that is		
presented visually.		
2.5.4 Motion Actuation:	Not Evaluated	
Functionality that can be operated by		
device motion or user motion can		
also be operated by user interface		
components and responding to the		
motion can be disabled to prevent		
accidental actuation, except when:		
Supported Interface The motion is used to operate		
The motion is used to operate		
functionality through an accessibility		
supported interface; Essential		
The motion is essential for the		
function and doing so would		
invalidate the activity.		
mivanuate the activity.	l	

Principle 3: Understandable

Information and the operation of user interface must be understandable.

Guideline 3.1 Readable

Make text content readable and understandable.

Criteria	Supporting Feature	Remarks and Explanations
3.1.1 Language of Page : The default human language of each Web page can be programmatically determined.	Supported	
3.1.2 Language of Parts: The human language of each passage or phrase in the content can be programmatically determined except for proper names, technical terms, words of indeterminate language, and words or phrases that have become part of the vernacular of the immediately surrounding text.	Supported	

Guideline 3.2 Predictable

Make Web pages appear and operate in predictable ways.

Criteria	Supporting Feature	Remarks and Explanations
3.2.1 On Focus: When any	Supported	
component receives focus, it does		
not initiate a change of context.		
3.2.2 On Input: Changing the	Supported	
setting of any user interface		
component does not automatically		
cause a change of context unless		
the user has been advised of the		
behavior before using the		
component		
3.2.3 Consistent Navigation:	Supported	
Navigational mechanisms that are		
repeated on multiple Web pages		
within a set of Web pages occur in		
the same relative order each time		
they are repeated, unless a change		
is initiated by the user.		
3.2.4 Consistent Identification:	Supported	
Components that have the same		
functionality within a set of Web		
pages are identified consistently.		

Guideline 3.3 Input Assistance

Help users avoid and correct mistakes.

Criteria	Supporting Feature	Remarks and Explanations
3.3.1 Error Identification: If an	Supported	
input error is automatically		
detected, the item that is in error is		
identified and the error is described		
to the user in text.		
3.3.2 Labels or Instructions: Labels	Supported	
or instructions are provided when		
content requires user input.		
3.3.3 Error Suggestion: If an input	Supported	
error is automatically detected and		
suggestions for correction are		
known, then the suggestions are		
provided to the user, unless it would		
jeopardize the security or purpose		
of the content.		
3.3.4 Error Prevention (Legal,	Supported	
Financial, Data): For Web pages		
that cause legal commitments or		
financial transactions for the user to		
occur, that modify or delete user-		
controllable data in data storage		
systems, or that submit user test		
responses, at least one of the		
following is true:		
1. Reversible: Submissions are		
reversible.		
2. Checked: Data entered by the		
user is checked for input errors and		
the user is provided an opportunity		
to correct them.		
3. Confirmed: A mechanism is		
available for reviewing, confirming,		
and correcting information before		
finalizing the submission.		

Principle 4: Robust

Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.

Guideline 4.1 Compatible

Maximize compatibility with current and future user agents, including assistive technologies.

Criteria	Supporting Feature	Remarks and Explanations
4.1.1 Parsing: In content implemented using markup languages, elements have complete start and end tags, elements are nested according to their specifications, elements do not contain duplicate attributes, and any IDs are unique, except where the specifications allow these features. 4.1.2 Name, Role, Value: For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role can be programmatically determined; states, properties, and values that can be set by the user	Supported Supported With Exceptions	- Android - Control is unlabeled on the screen after clicking the photo. - Android - Role is not defined for the elements on 'Processed image' page. Android - Talkback is not announcing role as Tab for 'All' & 'Albums' on Photos page using swipe gesture.
can be programmatically set; and notification of changes to these items is available to user agents, including assistive technologies.		
4.1.3 Status Messages: In content implemented using markup languages, status messages can be programmatically determined through role or properties such that they can be presented to the user by assistive technologies without receiving focus.	Supported	

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